



Well-Servicing Coordinator

Based in the Calgary office, this position will work within the completions and well-servicing team. The position will be responsible for planning, coordinating and supervising well-servicing operations within our various operational areas. The successful candidate will be an integral part of the operations team, with excellent organizational and communications skills being necessary strengths. Frequent travel to various field locations will be expected.

Key Responsibilities

- Oversee safe, efficient operations in well servicing, abandonments and completions in assigned areas
- Coordinate timing and deployment of service rigs, wellsite supervisors, and other related equipment
- Well servicing programming
- AFE creation and cost tracking
- Maintain timely and effective communication with operations staff in both the field and in Calgary
- Maintain knowledge of relevant regulations and ensure operations are compliant at all times

Essential Experience & Skills

- 7+ years oil and gas industry experience in well-servicing and operations
- Strong computer skills including Word, Excel, Wellview, and Accumap
- Attention to detail, excellent organization and analytical skills
- Professional team player with strong interpersonal skills and an ability to develop and maintain partnerships
- Exceptional organizational and time management skills, ability to multi-task and manage priorities in a deadline driven environment

Education

- Relevant post-secondary education is considered an asset, but is not necessary

Attributes & Characteristics

- Open and honest team player
- Positive and engaging personality. Must be able to achieve collaborative buy in from field operations
- Flexible, yet influential and assertive when required

For more information on Cardinal Energy Ltd. please see our website at: www.cardinalenergy.ca

Interested candidates should forward their resume to: resumes@cardinalenergy.ca

We thank you for your interest; however, only those applicants requested for an interview will be contacted.